



8th December 2009

Dear colleagues,

1) Meetings

- * The minutes from the first Steering Committee meeting have been given to the SC members and have been approved. They are now therefore available in the secure area of the website at http://www.ice2sea.eu/Secure/Documents_secure.html#meetings. A page summary of the meeting is available at <http://www.ice2sea.eu/Documents.html>.
- * The Open Forum first meeting (17th and 18th March 2010, Krakow) form for nominations to attend will be available next week.
- * The next Steering Committee meeting will be on the 16th March 2010, before the Open Forum meeting, at Krakow.

2) Leaflet

- * The ice2sea publicity leaflet is now at the printers.
- * We are intending on sending ~100 copies to each partner. If you think you need more or less than this, please email me (e.ford@bas.ac.uk).

3) Website

- * The majority of the project documents are in the secure members area of the website (www.ice2sea.eu). If you think you should have this, please email me. Please only pass this password on to those that are directly involved in ice2sea research.
- * Several updates have recently been made to the website, including the start of Work Package pages/areas, document templates, and a submitted publications list. Guidelines for submitting publications will be added to the website shortly – but in the mean time, please let us know if you have a paper or poster that you have submitted or presented for ice2sea.

4) Consortium Agreement

- * This has now been approved by the Steering Committee and by BAS-NERC. It has therefore been sent to all partners so that each institute's legal departments can approve it or inform us of any necessary changes. The document can also be viewed on the website from http://www.ice2sea.eu/Secure/Documents_secure.html.

To have an item added to the next bulletin, please email e.ford@bas.ac.uk.

Regards,

Elaina.