



16<sup>th</sup> December 2009

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Dear colleagues,

### 1) Meetings

- \* The Open Forum first meeting (17<sup>th</sup> and 18<sup>th</sup> March 2010, Krakow) form for nominations to attend is now available at <https://secure.antarctica.ac.uk/ice2sea/>.
  - \* We hope for around 50 people to attend, and hope that all the Partners are represented by at least one person.
  - \* One talk will be allocated to each sub-Work Package. The choice of talks will be decided by the Work Package Leaders, and others will be given poster slots. All those presenting will be funded by ice2sea for accommodation, refreshments, lunches, and the conference dinner (17<sup>th</sup>). You will need to arrange your own funding for travel costs to Krakow, and for evening meals on the Tuesday and Thursday. There is no registration fee.
  - \* If you don't wish to present, but still would like to attend, please submit a justification to [ice2sea@bas.ac.uk](mailto:ice2sea@bas.ac.uk). Decisions will be made dependant on demand and WP submissions.
  - \* Confirmation of those that will be giving talks and posters and will receive funding will be announced soon after the 15th January deadline.
- \* The next Steering Committee meeting will be on the 16<sup>th</sup> March 2010, before the Open Forum meeting, at Krakow.
- \* In addition, during the Open Forum, there will be a meeting of the General Assembly (i.e. the Science Contact from each Partner), during which formal business of ice2sea will be decided on. An agenda for this will be distributed nearer the time.

### 2) Leaflet

- \* The ice2sea publicity leaflet has now been printed. We are sending 100 copies to each partner (to the Administrative Contact).
- \* If you think you need more, please email [ice2sea@bas.ac.uk](mailto:ice2sea@bas.ac.uk).
- \* If you are not an ice2sea partner and would like one, please email us your address and we will send you one.

### 3) Consortium Agreement

- \* We are still awaiting comments from many partners regarding the Consortium Agreement, a draft of which is available at [http://www.ice2sea.eu/Secure/Documents\\_secure.html](http://www.ice2sea.eu/Secure/Documents_secure.html). I will be in contact again regarding progress on acceptance early in the New Year.

### 4) Job vacancies

- \* Two new vacancies have been added to the website.
- \* Please email me if you are advertising any posts that will be funded by ice2sea – I will add the details onto the website.

To have an item added to the next bulletin, please email [e.ford@bas.ac.uk](mailto:e.ford@bas.ac.uk).

The ice2sea Programme Office would like to wish you a Merry Christmas and a Happy New Year.

Regards,

Elaina.